

ANDERSONVILLE THEOLOGICAL SEMINARY



GRADUATION PACKET

for

Graduation Ceremony

June 20, 2025

Congratulations! You have completed your current program! This booklet has been prepared to give you the information that you need to order your degree and to plan for attending the onsite graduation on **June 20, 2025!** Graduation is always an exciting time for graduates to be recognized in front of their families and friends. It includes entertainment by one of the best music groups in America, the Gold City Quartet, and a message by Dr. James Hayes. We hope that each one of you will plan to attend.

The first thing you will need to do is order your degree. Email finance at finnace@andersonvilleseminary.com for the Degree order form or go to the ATS homepage on the website and click on the 20205 onsite graduation button. Be sure to email form after completion to INFO@andersonvilleseminary.com. Our finance department is headed by Ms. Julie Hayes, and she will be happy to assist you with any questions regarding ordering your degree.

Honors Scale

Undergraduate

Summa Cum Laude = 3.95-4.00

Magna Cum Laude = 3.75-3.94

Cum Laude = 3.50-3.74

Graduate & Doctoral (Traditional Program)

With Distinction = 3.75-3.94 With Highest Distinction = 3.95-4.00

(ALL Practical Ministry Program)

Summa Cum Laude = 3.95-4.00

Magna Cum Laude = 3.75-3.94

Cum Laude = 3.50-3.74

Graduates will be provided with their GPA by email when notified of eligibility to graduate.

ONSITE GRADUATION INFORMATION

Cap and gown and honor cords can be purchased **by emailing** Brooks Davis at advisor@andersonvilleseminary.com. He will email you an invoice or answer any questions you have about those items via email. Please send all initial questions by email.

If you are attending onsite (not required) – you may desire two medallions if you ordered a frame with slot (not required). One medallion will be placed inside your frame and the other medallion will be worn to onsite graduation. If you are coming to onsite and graduating with honors, you may desire to purchase a medallion AND honor cord.

Honor cords are ordered separately from Mr. Brooks Davis by emailing him at advisor@andersonvilleseminary.com.

On Site Graduation Information and Sign-Up Forms

Thank you for your interest in attending our **2025** graduation ceremony for Andersonville Theological Seminary. We know this is an exciting time in your life and we look forward to sharing it with you. The ceremony will take place on **Friday, June 20, 2025, at 2:00 p.m. (EST)**.

Signing UP to Attend

All students who wish to attend should email finance@andersonvilleseminary.com.

All questions about onsite graduation

Email JULIE Hayes at finance@andersonvilleseminary.com or call 1-229-328-5019 (Julie's personal cell) and ask for Julie Hayes.

If you need to send her a TEXT MESSAGE, you can text her on 1-229-328-5019 (Julie's cell phone)

What to Expect at Graduation

Graduation service includes the following:

- Special music for 1 hour prior to the ceremony
- Welcome and Introductions
- A sermon to charge the graduates
- Presentation of degrees
- Pictures of each student and Dr. James Hayes as degree is received
- A group picture of the graduating class

The service usually lasts about 2 hours, not including 1 hour of special music prior to the ceremony. A normal graduating class ceremony usually consists of around 140 graduates with up to 900 people in attendance.

Things to do before Graduation

- Fill out the entire packet and return the forms to ATS if you are planning to attend
- Order invitations for your friends and family
- Order your cap and gown
- Make sure you have paid all tuition, turned in all your work, ordered your degree, and checked with the office to make sure you have been cleared to graduate. Previous

transcripts must be on file before receiving your degree. **ALL FEES AND WORK MUST BE COMPLETED BY JUNE 1ST.**

Ordering Invitations

Invitations are a great way to let friends and family know of your accomplishment. They are also great to frame or put in your scrapbook. Graduates may order invitations by emailing Mae at shipping@andersonvilleseminary.com

Invitations questions are done by email only. Please NO phone calls about invitations!

Ordering the Cap and Gown

For your convenience, Brooks Davis, sells cap and gowns for the ceremony. Email Brooks Davis at advisor@andersonvilleseminary.com for an order form. Orders for June graduation will not be taken until after **January 1, 2025**. To pay for your order, Brooks Davis will email you an invoice.

Brooks Davis is only responsible for the cap and gown orders placed with him. He will not be able to help you if you order your cap and gown from someone else. Cap and gowns will NOT be sold at the onsite graduation. You must purchase by the due date, and it will be mailed to you. Please **email** all cap and gown questions to advisor@andersonvilleseminary.com which is Brooks Davis. Do NOT call about cap and gowns.

Graduation Pictures

The Photographer will be making pictures starting at your assigned check in time on graduation day. Your assigned time will be provided closer to the onsite graduation. Dressing rooms are available for graduates to change. You must pay for the pictures at the link online **before** onsite graduation. The 2025 picture link is

<https://vando.imagequix.com/g1001209502>

Once you pay for the pictures, please email a copy of the receipt to Julie Hayes at finance@andersonvilleseminary.com. She needs a copy of the receipt for her records.

Degrees

Students do **not** receive their degree during the graduation ceremony. Degrees are mailed out every month as you graduate. During the graduation ceremony, each graduate will receive a certificate of participation.

Location of Graduation

Graduation will be held at the following site. Please put it in your GPS or google it in advance to print a map.

**Albany Civic Center or Albany Municipal Auditorium
(exact location announced closer to onsite)
Both venues are in Albany, Georgia
Albany, Georgia**

Parking

Closer to onsite graduation ATS will email you about parking and about the clear bag policy of the civic center.

Check in Times for Graduation

- **Check in times will be emailed closer to the onsite graduation**
(Usually starts around 9 AM EST but has not been decided yet)

Once a graduate has checked in, he or she may proceed to have their picture taken. After that, they are free to go and return at the assigned time we will let you know of closer to the next onsite graduation.

Important Details

Graduates will check in at their assigned times.

Guests do not come until 1:00 (roughly) – a time will be assigned for guests to come closer to onsite graduation

No air horns, confetti, or balloons allowed at graduation.

There is no charge to guests. Please let Julie Hayes know about how many you will bring. Email number of guests to finance@andersonvilleseminary.com

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INTENT TO ATTEND FORM

Please fill out the information on this form to attend onsite graduation. If you have any questions, call Julie Hayes at 229-328-5019 (Julie's personal cell) or email finance@andersonvilleseminary.com.

Name as you want it to appear on the program:

On the program ATS list your FULL name

FULL NAME REQUIRED

NO Titles such as Reverend will be included

Email address _____

Physical address _____

Phone number _____ Degree earned _____

State or Country you are representing at graduation _____

Number of guests you plan to attend with you _____

Once you turn in this form, you will begin to receive emails to keep you informed about things you need to know or do. Therefore, it is important to send this form.

**Next onsite graduation
Friday June 20, 2025**

**For questions email
finance@andersonvilleseminary.com or
call and ask for Julie Hayes
at 1-229-328-5019 (Julie's personal cell)**